

CONNECTICUT STATE DEPARTMENT OF EDUCATION
Division of Teaching and Learning Programs and Services
Bureau of Health and Nutrition Services and Child/Family/School Partnerships
25 Industrial Park Road
Middletown, Connecticut 06457-1543

MEMORANDUM

TO: Child and Adult Care Food Program (CACFP) Day Care Home Sponsors

FROM: Maureen Staggenborg, Director
Child Nutrition Programs

SUBJECT: **Operational Memorandum #14H-05**
Day Care Home Provider Food Stamp Program Participation

DATE: April 6, 2005

The Child and Adult Care Food Program; Improving Management and Program Integrity Interim Rule published on September 1, 2004 requires each sponsoring organization of family day care homes to submit a list of family day care home providers receiving Tier I benefits on the basis of their participation in the Food Stamp Program. This memorandum is written to request the submission of that information to this office. The list must include the full name and address of each current provider eligible for Tier I benefits based on Food Stamp participation and must be submitted to this office no later than **April 20, 2005**. The list should include only those participating in CACFP at the time the request is made. As required by the interim rule, our agency will submit a statewide list to the Connecticut State Department of Social Services within thirty days of receipt of the information.

The collection of the list of providers eligible for Tier I benefits based on Food Stamp participation is an annual requirement and a new list will be requested again in April 2006. It is not necessary to submit the names of new providers, eligible for Tier I benefits based on Food Stamp participation, until and unless they are participating in CACFP when a new list is requested in 2006.

If there are any questions concerning this guidance, please contact Maureen Staggenborg at 860-807-2070 or Susan Bohuslaw at 860-807-2073.